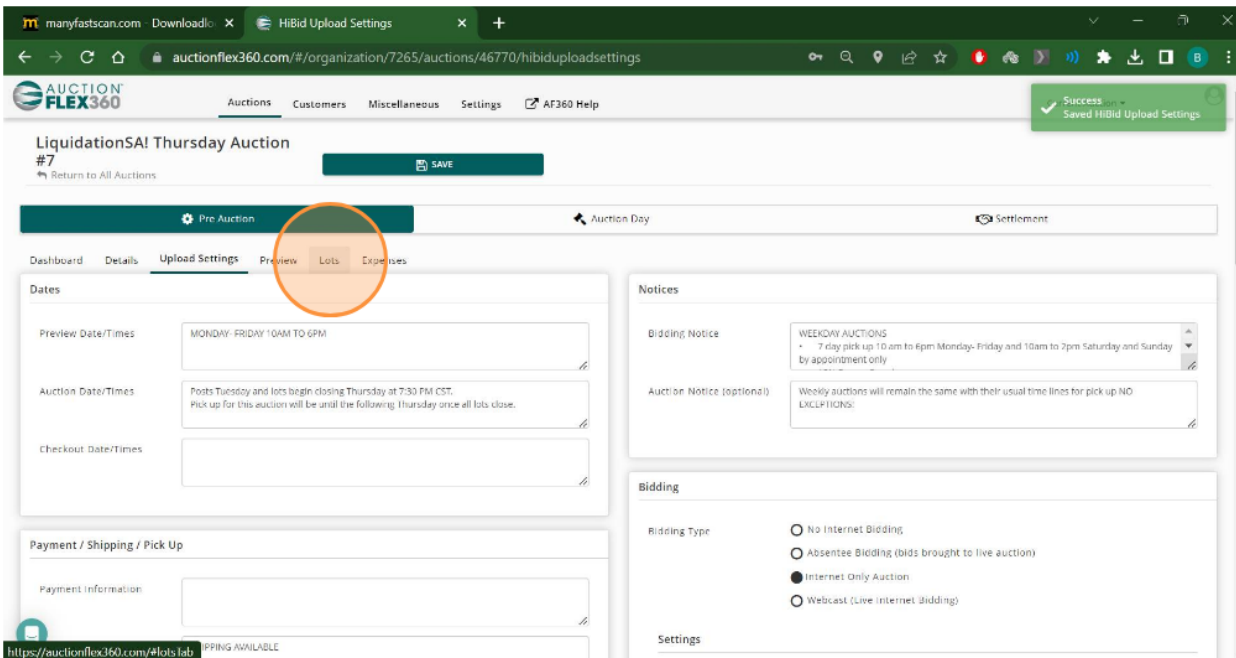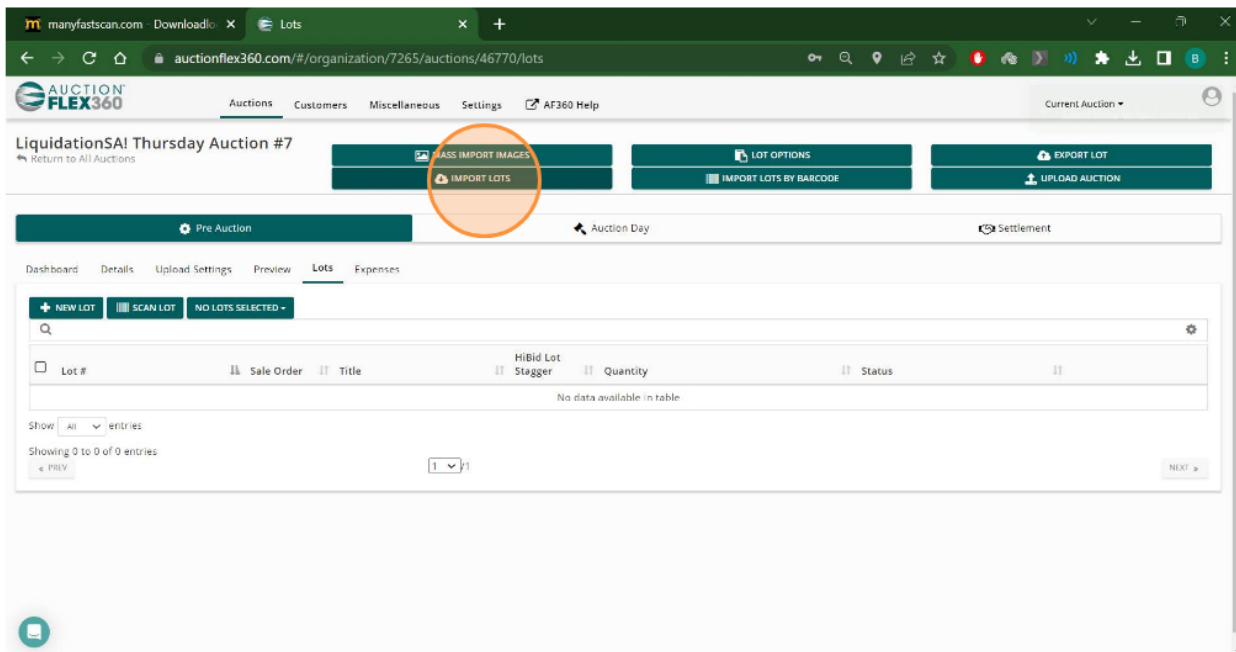**Uploading to AuctionFlex 360**

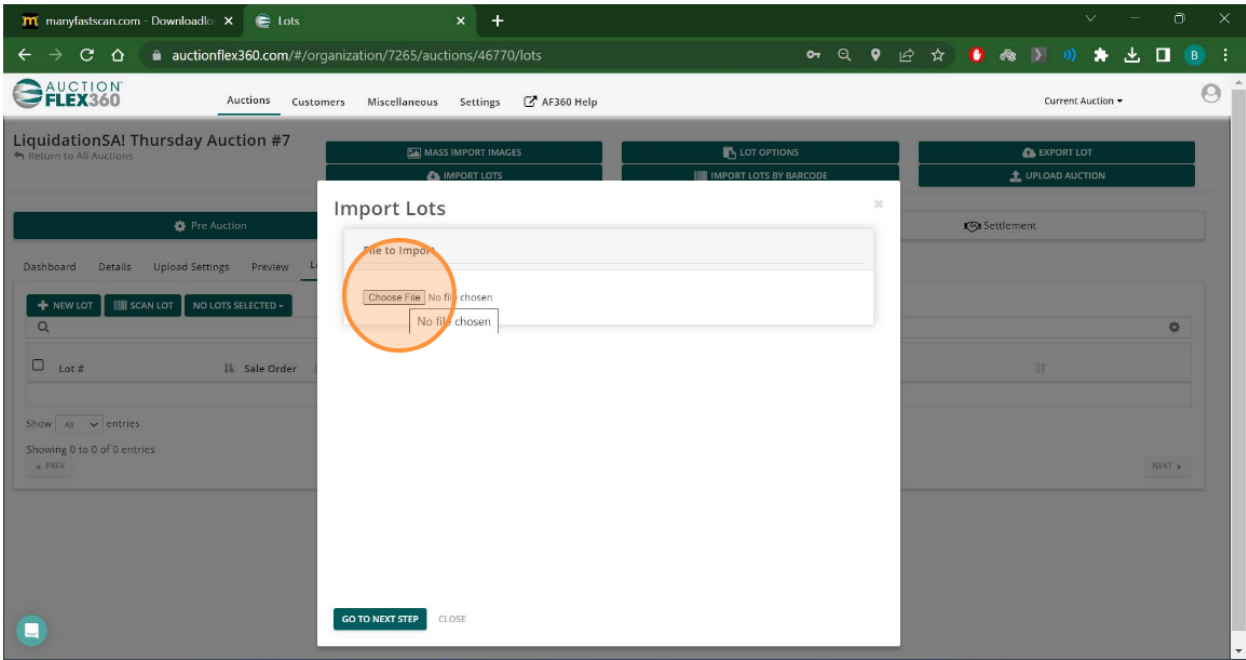After downloading your Manifest Group from *manyfastscan*, follow these steps:

1. After creating your auction in Auctionflex360, select 'Lots'
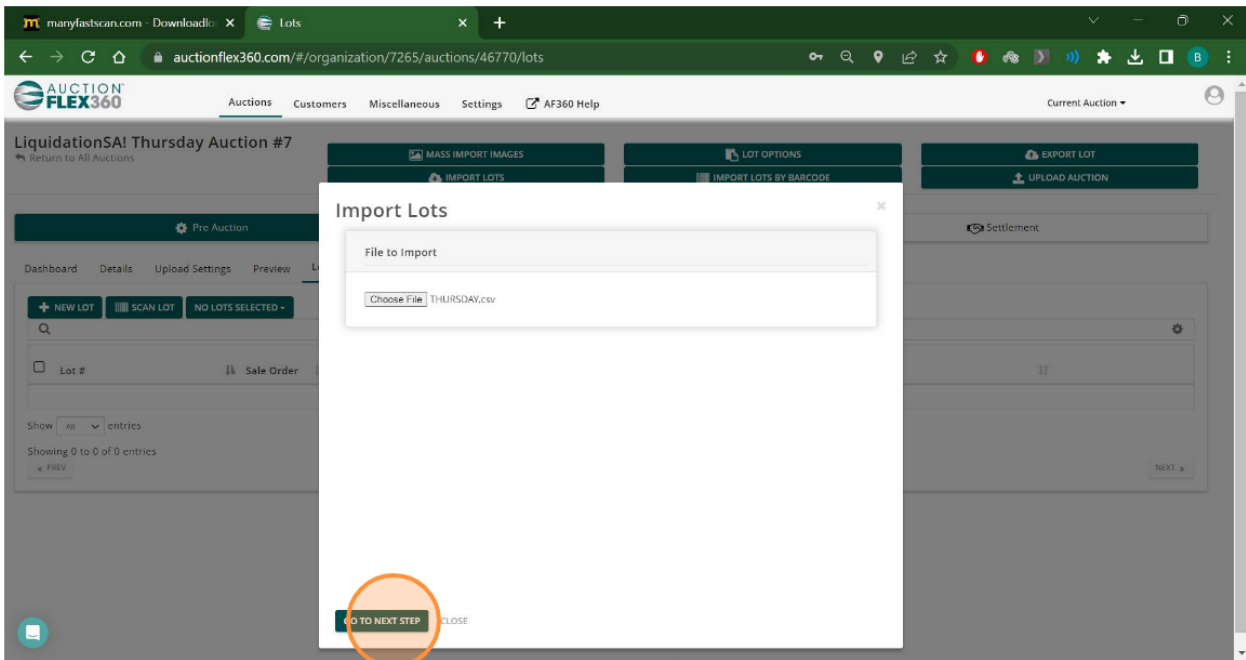

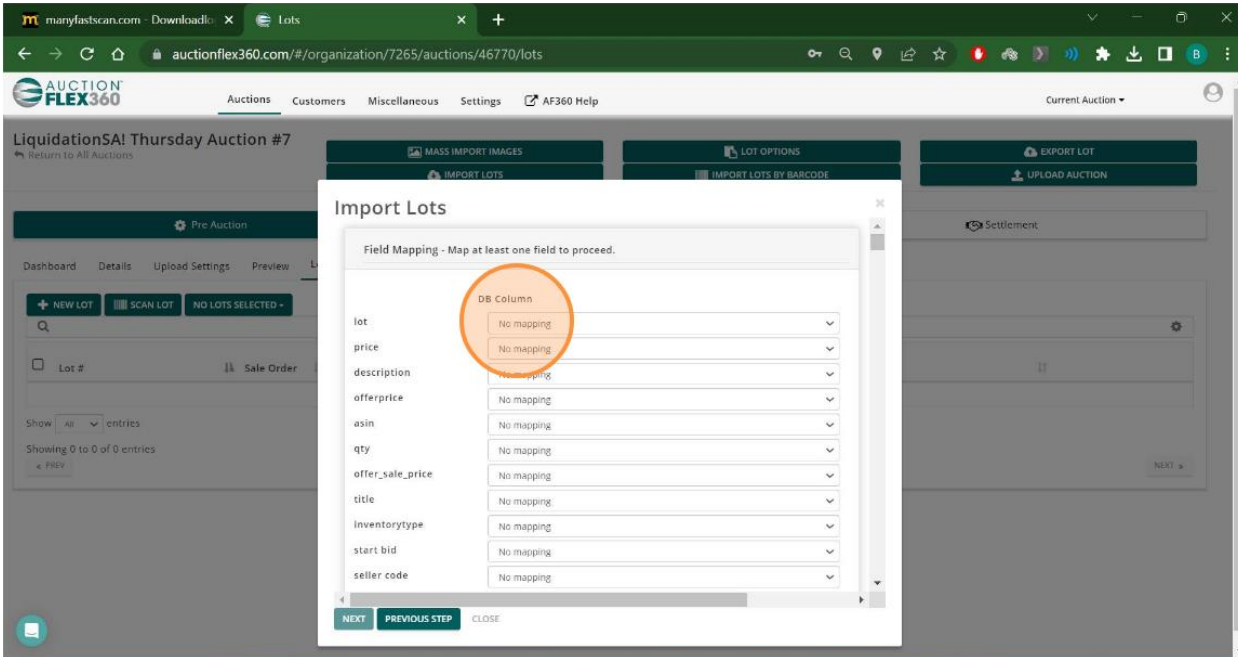2. Select 'Import Lots'

3. Click Choose File and select the csv from the downloaded folder in *manyfastscan*

4. Click 'Go To Next Step'

5. Map the fields from the csv file (on the left) to the fields in AUctionFlex360 (dropdowns)
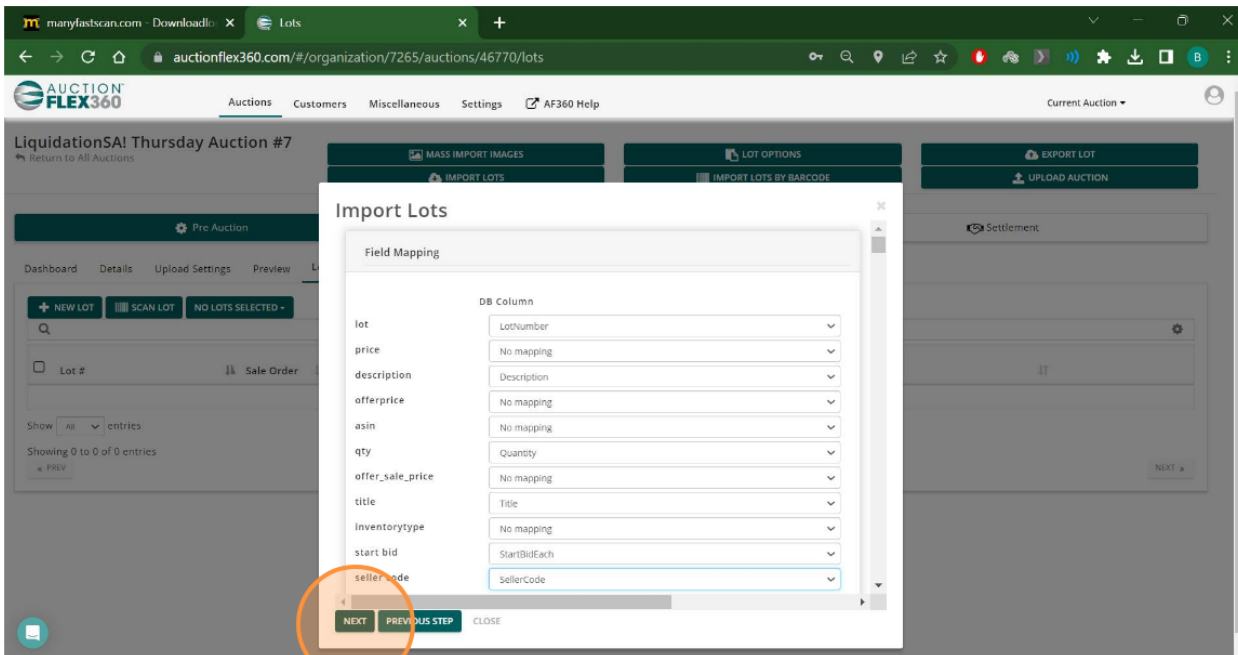

Lot = LotNumber

Description = Description

Qty = Quantity

Title = Title

Vendor Code = Seller Code

6. Click 'Next'

7. Click 'Import'

8. Click 'Close'

9. Click 'Lot Images'

10. Select 'Select Lot Images'

11. Select the photos from the Photos folder in your *manyfastscan* download

12. Select the first image and hit CTRL+A on your keyboard to select all of the images in the folder. Click Open
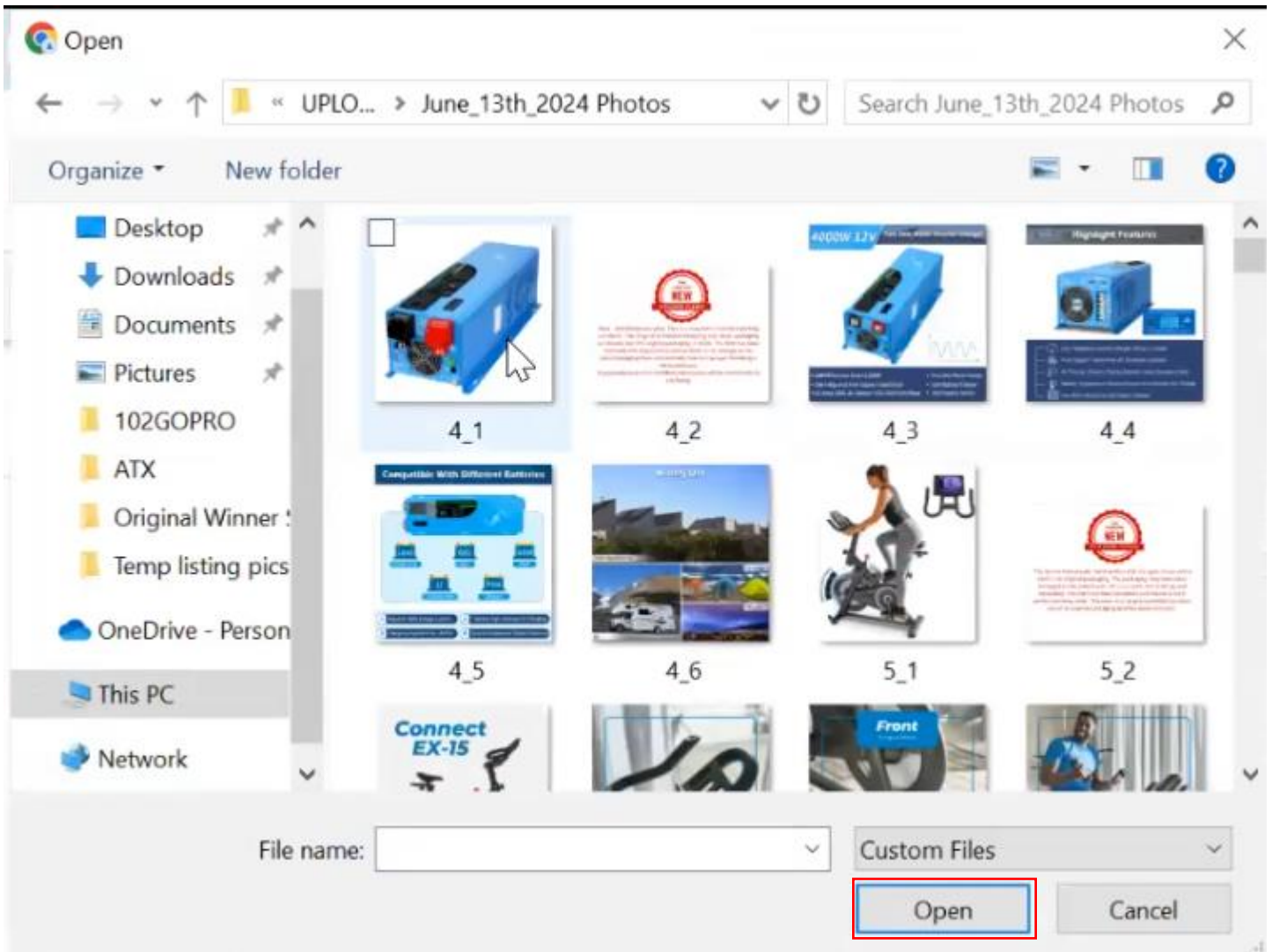
13. Select 'Upload'

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Unbelievable Prices! 6/13/24
↩ Return to All Auctions

⚙ Pre Auction	⚒ Auction Day	🤝 Settlement

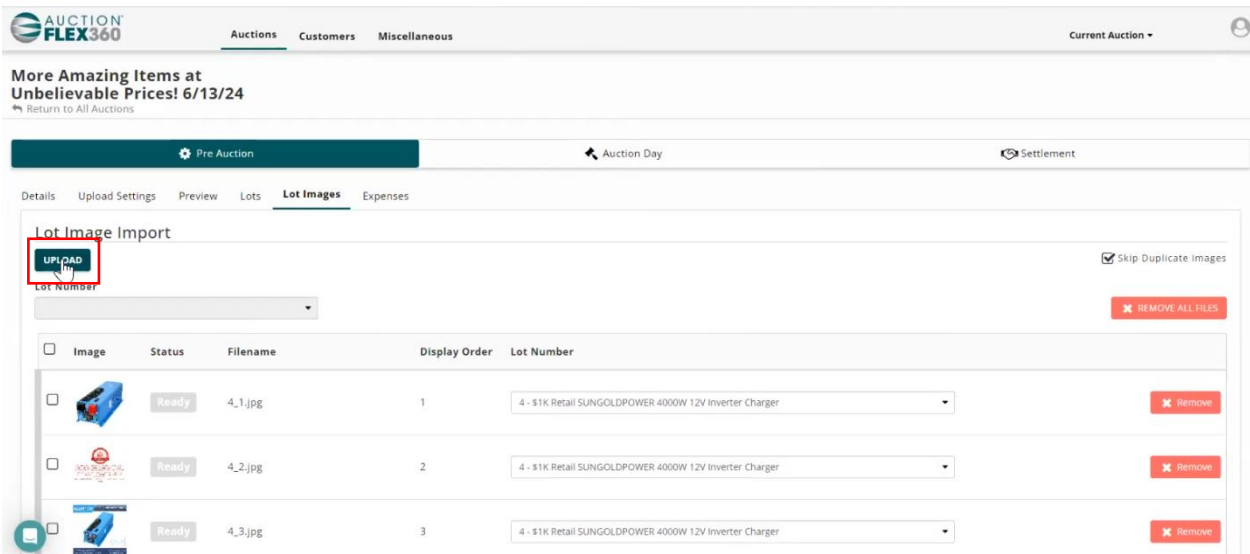Details   Upload Settings   Preview   Lots   **Lot Images**   Expenses

Lot Image Import

Lot Image Import Status

Images remaining	580
Total images	594
Time remaining	About 7 minutes

CANCEL   2%

Uploading: 6_3.jpg 6_4.jpg 6_5.jpg

Image	Status	Filename	Display Order	Lot Number	Result
	Complete	4_1.jpg	1	4 - $1K Retail SUNGOLDPOWER 4000W 12V Inverter Charger	